

Admissions Policy (2 year-olds)

Parents/guardians who think they may be eligible for a free nursery place for their 2 year-old, should bring their child's Red Book and Birth Certificate, along with their own National Insurance Number and date of birth into school, where we will check their eligibility. If the parent/guardian has a TC602 or NASS Number, it must be taken to the local Children's Centre for an eligibility check. Alternatively, if they already have a letter of eligibility, they should bring that into school. Once eligibility is confirmed, the child will be put onto our waiting list, or, if a place is available, offered a place. Our funded 2 year-old provision operates term time only.

The Acting Headteacher will have day-to-day management of the admission policy and process. Admission to the school will be at the Acting Headteacher's discretion.

In the event of a disagreement or complaint, the Governing Board will act to ensure that admission to the school is fair and gives due consideration to all internal and external documents which underlie the Governance of the school. These will include the Authority (Children's Department) policies on Equal Opportunities and Special Educational Needs/Disabilities. The SEN Code of Practice (Revised). This policy is based on guidelines issued by the Local Education Authority and will be reviewed annually at the first meeting of Governors each calendar year (January).

Grosvenor Nursery School 2017